

**1. Account Information:**

This section contains the account name, account number and service address.  
*(The service address is the physical address where water service is provided.)*

**2. Billing Dates:**

This section contains the billing information, meter reading period dates, date mailed out and due date.

*(Please note: the billing meter reading period always begins from the 15<sup>th</sup> to the 15<sup>th</sup> of each month. If the bill due date falls on a Weekend or a Holiday it is automatically extended to the next business day.)*

**3. Meter Information:**

This section contains meter information, meter number, size and meter read.

**4. Water Consumption Information:**

This section contains consumption/usage information; current usage and a comparison of usage same billing period last year.

*(Please note: usage is measured in cubic feet. Each water unit represents 100 cubic feet or 748 gallons.)*

**5. Summary of Charges:**

This section contains the activity on the account, last bill amount, payment, late fee charge, adjustment charge if applicable. Also includes a balance forward only for accounts with an unpaid balance.

**6. Current Charges:**

This section contains current billing information, begins with the monthly service charge and a breakdown of the water unit charge per tier rate, current charges amount and the total amount due.

**7. Special Message:**

This section contains information of current updates and events of Lincoln Avenue Water Co.

**8. Permanent Message:**

This message is to inform all customers how to prevent late and reconnection charges and to read additional information concerning water rate structure on the back of the water bill statement.

**9. Water Bill Statement Bottom Portion:**

This portion of the water bill statement is use for remittance of water payment, account summary and provides the account mailing information.

**10. Shareholder With Multiple Shares:**

This information is found on the back of the water bill statement, Shareholders who own multiple shares in Lincoln Avenue Water Company will be allotted additional water units at Tier I rate based on the number of shares owned.

Example:

Shareholder with 1 share will receive 7 units at the Tier I rate

Shareholder with 2 shares will receive 14 units at the Tier I rate,

Shareholder with 3 shares will receive 21 units at the Tier I rate, etc...

For more information on how to calculate your water bill, call our office during business hours at 626.798.9101.

Thank You!

LINCOLN AVENUE WATER COMPANY



# Lincoln Avenue Water Company

564 W. Harriet St., Altadena CA 91001  
 Tel: (626) 798-9101 Fax: (626) 798-9446

For Billing Inquiries Please Call:  
 Monday - Friday 8:00 AM to 4:00 PM

BILLING PERIOD					
Customer Name	Account Number	Service Address	Billing Period	Date Bill Mailed	Due Date
JOHN SMITH	12345-6	123 MAIN ST	07/15/12 to 08/15/12	08/31/12	09/15/12
Meter No	Meter Size	Current Read	Previous Read	Current Usage	Usage Same Period Last Year
87654321	5/8	2072	2015	57	55

(1 unit = 748 Gallons)  
 Average Consumption for last 12 months 21 UNITS

## 5 Summary of Charges

Last bill amount 07/15/12	199.75
Payment Received 08/13/12	-199.75
Water Adjustment	-13.00

## 6 Balance Forward

-13.00

### Current Charges

Water Service Charge	29.00
Tier I: 7 units x 3.00	21.00
Tier II: 13 units x 3.25	42.25
Tier III: 20 units x 3.50	70.00
Tier IV: 17 units x 3.75	63.75
Current Charges	226.00

Total Amount Due 213.00

## 7 Special Message

**SAVE MONEY AND WATER! REBATES ARE STILL AVAILABLE FOR ULTRA LOW FLUSH TOILETS, RAIN BARRELS AND TURF REMOVAL ON A FIRST-COME, FIRST-SERVED BASIS. DON'T BE LEFT OUT. FOR MORE INFORMATION ON THESE PROGRAMS, PLEASE CONTACT OUR OFFICE AT 626.798.9101.**

## 8

**Payment is due upon receipt.**

A late charge of **\$12.00** will be added to your account if a past due balance is not paid by the **15th** of the following month. Please avoid service interruption.

A reconnection fee of **\$50.00** must be paid before water services will be restored.

**PLEASE SEE THE BACK OF THIS BILL FOR MORE INFORMATION CONCERNING WATER RATE STRUCTURE.**

## 9

RETURN THIS PORTION WITH YOUR PAYMENT  
 Make Check Payable to Lincoln Avenue Water Company.

**LINCOLN AVENUE WATER COMPANY**  
 P.O. BOX 6370 • 564 WEST HARRIET STREET  
 ALTADENA, CA 91003-6370

**RETURN SERVICE REQUESTED**

**Account No: 12345-6**  
**Name: JOHN SMITH**  
**Service Address: 123 MAIN ST**  
**Due Date: 09/15/12**  
**Total Amount Due: \$213.00**

**AMOUNT ENCLOSED \$ \_\_\_\_\_**

*For Billing Inquiries Please Call:*

Tel: (626) 798-9101 Monday - Friday

Fax: (626) 798-9446 8:00 AM to 4:00 PM

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JOHN SMITH  
 123 MAIN ST  
 ALTADENA CA 91001



LINCOLN AVENUE WATER COMPANY  
 P.O. BOX 6370  
 ALTADENA CA 91003-6370

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10

## **IMPORTANT INFORMATION**

### **MULTIPLE SHAREHOLDER**

If you are a multiple Shareholder in Lincoln Avenue Water Company you will be allotted additional water units at the Tier I rate based on the number of shares owned.

Example:

Shareholder with 2 shares will receive 14 units at the Tier I rate, Shareholder with 3 shares will receive 21 units at the Tier I rate, etc..